Graduate Research Supervisor Training

The accreditation of supervisors at ACU is guided by the following process and the [Policy and Procedures for the Accreditation of Research Supervisors (PDF, 515.59 KB)]. Applicants can apply for two types of supervision accreditation: Principal Supervisor or Co-Supervisor.

A Principal Supervisor will be an experienced or a senior researcher with a track record of research supervision whilst Co-Supervisors may be early career researchers or academics who do not have a track record of research supervision.

Queries regarding your eligibility to act as supervisor, should in the first instance be referred to the Associate Dean (Research) for your Faculty.

As a result of the distinction mentioned above, the process required to gain accreditation shall vary as follows:

- **New senior staff members who have a history of research supervision and can provide** the following:
  Staff members should place an accreditation request for approval through the Research Expertise Register (REXR). This will involve logging into the REXR system with your network credentials and lodging a creation of profile and accreditation request.
  The accreditation request will be sent to the Head of Department, the Associate Dean (Research) and Dean of Research. If approved, you will receive email confirmation of your accreditation.

- **New staff members who are early career researchers or with limited or no research supervision experience:**
  The first stage of supervisor accreditation for early career researchers involves completing the HDR Supervisor Training Program. The program comprises four modules, two of which are delivered in person and two delivered online. ACU Research runs Modules 1 & 2 in person annually at various campuses and Modules 3 & 4 when released, may be completed online at any time. An advertisement will be released on the Internal Bulletin to all academics inviting them to attend Module 1 & 2 training sessions.
  The sessions are intended for people who are new to HDR supervision and who may like to attend to meet others, share their expertise, discuss ACU Graduate Research rules and regulations and gain formal accreditation on completion.
  Please note that the in person workshop sessions will be subject to a minimum attendance of ten participants.
  Once you have successfully completed all four modules within a 12-month period, you will need to complete a request to be accredited as a Co-Supervisor through REXR. This will involve logging into the REXR system with your network credentials and lodging a creation of profile and accreditation request.
  The accreditation request will be sent to the Head of Department, the Associate Dean (Research) and Dean of Research. If approved, you will receive email confirmation of your accreditation as a Co-Supervisor.
  In the first instance accreditation will be granted as a Co-Supervisor for a period of 12 months in which you must complete a mentorship through the co-supervision of a candidate with a Principal Supervisor. You will receive a reminder after 12 months to lodge your full accreditation request.