



Research Data Collection

B1-N
Non-affiliated BOOK CHAPTER
(Not ACU by-lined)

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Academic staff member to complete sections A-C only.

Collection Year: Year Published:

Academic Organisational Unit (AOU) of Publication:
School/Faculty/Research Centre

First ACU Author:
"Surname, Given Names"

ResearchMaster Ref:
RDCC Use Only

SECTION A: BIBLIOGRAPHIC DETAILS

Chapter Title:

Is this your **main chapter** in the book? Yes No
Refer to the [Research Collection Manual](#)

Full Book Title:

Commercial Publisher:

Country of Publication:

Volume No. *If exists* Edition No. *If exists* Start Page No. End Page No.

ISBN: No. of Chapters in Book:

Series Title:
If the book is published within a series

Book Editors:

If this publication is linked to a project funded by ACU, please provide the name and project code details

SECTION C: RESEARCH DATA COLLECTION CHECKLIST

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- Copy of complete chapter from the published book
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- Copy of the full table of contents
- Evidence of the year of publication (provide English translation if published in a foreign language)
- Evidence of the name of the publisher (provide English translation if published in a foreign language)
- If the book is not published by a commercial publisher (refer to section 1.6 of the [Research Collection Manual](#) for the definition of a commercial publisher), provide evidence of peer-review:
 - Statement in book confirming chapter has been peer-reviewed (provide English translation if published in a foreign language), **OR**
 - Statement in English from publisher or editor confirming book chapter has been peer-reviewed, **OR**
 - Copy of reviewer's assessment relating to the book chapter (provide English translation if written in a foreign language)
- If publisher is listed in Beall's list, please attach a copy of the reviewer's assessment relating to the book chapter (provide English translation if written in a foreign language)
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- If multiple authors, first-named ACU author is submitting publication; **AND**
- Authors are listed in correct order
- Copy of preface and introduction from the book
- If new chapter in a revised edition, please provide a copy of the full table of contents of the previous edition as evidence that chapter is new
- Evidence of ISBN (provide English translation if published in a foreign language)

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Declaration of Authorship: I hereby declare that I am the principal author or co-author of the above mentioned publication and the details provided comply fully with the University definitions and are correct in all respects. Where I am the principal author of the publication, I also declare that the raw data associated with this publication is being held in accordance with all relevant guidelines.

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WHAT TO DO NEXT?

1. Please provide your coversheet, checklist and proof documents to your Research Data Collection Coordinator (RDCC). Contact details of RDCCs can be found at research.acu.edu.au/researcher-support/reporting-research-activities.
2. Please scan A4 pages of your book chapter and send the scanned document to research.lib@acu.edu.au. This will allow ACU Library to receive an electronic copy of the your publication for the ACU Research Bank.

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Reasons:.....

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