



Arthritis and Osteoporosis Victoria PhD Scholarship Application Form

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Arthritis and Osteoporosis Victoria PhD Scholarship Application Form

This application form is to be used by prospective students to apply for an Arthritis and Osteoporosis Victoria (AOV) full time PhD scholarship. It should be read in conjunction with the [Guidelines for Arthritis and Osteoporosis Victoria PhD Scholarships](#) and [Funding Rules for Arthritis and Osteoporosis Victoria PhD Scholarships](#) documents.

Section 1: Administration

1.0 Applicant Details

Title	
Full name	
Postal address	
Telephone - mobile	
Telephone - other	
Email address	

Questions		Select an answer from options list or directly type your response
1	Are you an Australian citizen?	
2	If you answered no to question 1, do you have permanent residency in Australia?	
3	What is your highest level qualification?	
4	Which year did you complete this qualification?	
5	What field was the qualification in?	
6	Have you previously been awarded an AOV scholarship?	
7	Are you currently in receipt of any other grant monies?	
8	Are you directly involved in competing research and or related initiatives that have a commercial interest in the research being proposed?	

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If you answered yes to question 7, please provide details of other grants including the funding body, amount, duration and nature of the work (max 50 words)

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If you answered yes to question 8, please provide details of your involvement, ensuring to define how the research would be competing and/or the nature of the commercial interest in the research being proposed.

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2.0 Administering Organisation

Name	
School and department	
Postal address	
ABN	
Grants officer - contact name	
Grants officer - telephone	
Grants officer - email address	

3.0 Research Organisation

Is this the same as the Administering Organisation? Yes No

If 'no' please complete the details below.

Name	
School and department	
Postal address	
ABN	
Grants officer - contact name	
Grants officer - telephone	
Grants officer - email address	

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4.0 Supervision

Primary Supervisor

Title	Choose an item.
Full name	
Position title	
School and department	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Telephone- mobile	
Email address	
Link to bio (optional)	

Secondary Supervisor (if applicable)

Title	Choose an item.
Full name	
Position title	
School and department	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Telephone - mobile	
Email address	
Link to bio (optional)	

Secondary Supervisor (if applicable)

Title	Choose an item.
Full name	
Position title	
School and department	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Telephone - mobile	
Email address	
Link to bio (optional)	

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5.0 Collaboration

If the proposed project is part of larger collaboration please provide details of the collaborators.

Collaborator 1 (if applicable)

Title	
Full name	
Position title	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Email address	
Link to bio (optional)	

Collaborator 2 (if applicable)

Title	
Full name	
Position title	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Email address	
Link to bio (optional)	

Collaborator 3 (if applicable)

Title	
Full name	
Position title	
Name of research organisation	
Postal address of research organisation	
Telephone - office	
Email address	
Link to bio (optional)	

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Section 2: The Proposed Project

2.1 Scientific Description of Project

This table is intended for a scientifically trained audience and will be used to assess the scientific merit of your proposal.

Project title (max. 60 words)	
Background (max. 400 words)	
Aim and Objectives (max. 100 words)	

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Methodology (max. 400 words)	
Resources Required (equipment, services, consumables)	

Resourcing (including budget)

Whilst the AOV PhD Scholarship only provides funding for a salary it is important to know what is required for the project to assess if it realistic and achievable.

If you intend to travel and attend conferences etc. please include these as resources.

List all major equipment, services, and consumables required to conduct the project ¹	Quantity	Estimated cost (AU\$)	Source (e.g. research organisation, external provider,

¹ Do not include basic office equipment like a telephone, computer, printer etc, but do include specific software which may be essential for the project and needs to be purchased.

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In terms of funding these resources, please select from the options below:

I intend to apply for or have applied for a top up grant

I intend to apply additional grants through other sources

The research group will be purchasing some of these

Is the proposed project part of a research collaboration? Yes No

If this proposed project is part of a research collaboration, please describe the context of the project within the larger research collaboration. Ensure that you highlight any dependencies that the proposed project would have in regards to other research activities in the collaboration.

Have you considered involving consumers as research partners in the proposed project?

Yes No

Does your project proposal involve using consumers as research partners (i.e. not subjects)?

Yes No

If no, please provide a reason.

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2.2 Project Schedule

Outline the project milestones below which will be used to track the progress of the work. A minimum of four is required.

Milestone Number	Milestone Description	Month/year from the project start date
1		
2		
3		
4		
5		
6		

2.3 Plain Language Description of Project (max. 350 words)

This information is intended for a more general audience that is not scientifically trained. It will be used to assess the application by consumers and if successful to disseminate to the general public.

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2.4 Alignment and Significance of Proposed Project

This information will be used by the evaluation panel consisting of scientifically trained individuals and consumers to assess the application. It therefore should be written in an appropriate manner for both audiences to comprehend.

Alignment with AOV Research and Knowledge Exchange Strategy 2015-2019	
Select the key priority area/s ² to which the project aligns	
Explain how it aligns (max. 300 words)	
Explain how the project outcomes will be translated in the clinic or community (max. 300 words)	

² Full description's of each key research priority area is available in the Research and Knowledge Exchange Strategy 2015-2019.

Significance of Project	
<p>Explain how the project outcomes will contribute to helping people with or at risk of developing a musculoskeletal condition (max 400 words)</p>	

Section 3: Referees

AOV requires two separate referees in order for the application to be considered eligible. The prospective primary supervisor must be one of the referees. The [supervisor report](#) can be downloaded from our website. This report should outline the proposed supervisor's view of the applicant's abilities and capacity to undertake a full time PhD project and more specifically, his or her capability in relation to the proposed project in the application. Supervisors must ensure that they submit a two A4 page CV with their report.

The second referee must be qualified to speak with knowledge about the applicants work during the qualification or work experience most relevant to the research program the applicant intends to undertake and on the applicant's capacity for research. The [referee report](#) can be downloaded from our website.

It is the applicant's responsibility to supply their supervisor and their academic or professional referee with the specified form and allow sufficient time for them to complete it and submit it to AOV prior to, or on, the specified closing date.

Both the supervisor and the referee report must be forwarded to AOV *directly* by post or email as outlined in the IMPORTANT SUBMISSION INSTRUCTIONS on the form. Applicants may submit these reports with their application, provided they are in a sealed envelope with the referee's signature across the seal. Please note that we cannot accept reports which have been emailed to us directly by applicants.

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Section 4: Academic Details

List below all tertiary level studies you have undertaken including those in which you are currently enrolled (whether you have completed them or not) beginning with the most recent.

If you are currently completing a degree, please write 'current' and include the date that you anticipate completion. If you began a degree and did not complete it write 'incomplete' and include the date when you ceased study. If you completed the degree please write 'complete' and include the completion date.

Program length is the usual duration of the program on a full-time basis.

Name of degree (eg Bachelor of Arts)	Name of institution & country	Current / Incomplete /Complete	Date completed/ceased Expected date of completion (mm/yy)	Program length (eg 3 years)

Section 5: Documents to Attach

- **Please attach your Curriculum Vitae** (maximum three A4 pages)
- **Please attach your academic transcripts**

Please note the following documentation requirements:

- You must provide the full official transcript(s) on official university letterhead, indicating all subjects and results in all years of study for each qualification completed, attempted or enrolled in.
- If you have completed a degree but your transcript does not state this, you must provide a copy of the award certificate or an original or copy of a letter from your institution on university letterhead confirming you have completed all the requirements of the degree program and are eligible to graduate or have graduated.
- If your transcripts do not contain actual numeric marks (e.g. 82%) or Grade Point Averages (e.g. 3.4) you should provide a separate official explanation of the relevant university's grading system, or official advice from the awarding institution detailing the numeric marks you achieved for your tertiary studies.
- Applicants with a Masters qualification that is graded as Pass/Fail only should provide examiners' reports (a report containing examiners' feedback/ detailed information about your thesis) if they are available.
- All applicants with a Masters qualification should provide an extract from the relevant university handbook (or website) that clearly states (i) the normal duration of the Masters course (e.g. two years full-time) and (ii) the structure of the course (e.g. minimum of 24 points, of which 18 points are a research project). You must provide information about the amount of research required for the qualification.
- Documents in languages other than English must be accompanied by an English translation by an accredited translator.
- If your current name is not the same as the name on your transcripts (e.g. due to marriage) please provide a copy of evidence of change of name (e.g. a marriage certificate).

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Section 6: Certifications

In certifying this application signatories have read, understood and support the application, and declare that all the information presented is both true and accurate. Electronic signatures are acceptable. You may either insert signatures or print off a copy of this page, obtain signatures and email separately.

Note that only research officer delegates who are authorised to certify funding applications are permitted to sign. If the administering and research organisations are the same please ensure both are signed by the same delegate.

_____	_____	_____
Applicant's signature	Print name	Date

_____	_____	_____
Research officer delegate	Print name	Date
Signed on behalf of _____		
as the administering organisation		

_____	_____	_____
Research officer delegate	Print name	Date
Signed on behalf of _____		
as the research organisation		

END OF DOCUMENT